

Monte Vista Women's LAX Parent Volunteer Jobs – **VARSITY PROGRAM** (2 JOBS per Athlete, 3 JOBS if 2 Athletes)

Job	Description	
<b>Parent Program Coordinator</b>	<ul style="list-style-type: none"> <li>• Coordinate preseason activities</li> <li>• Coordinate parent volunteer jobs</li> <li>• Coordinate team communications and meetings</li> <li>• Coordinate with Coaches as needed throughout season</li> <li>• Attend monthly Booster meetings</li> </ul>	Bill Sheehan
<b>Game Scheduling</b>	<ul style="list-style-type: none"> <li>• Work with coaching staff and assists in scheduling non-conference games</li> </ul>	Athletic Director
<b>Budget</b>	<ul style="list-style-type: none"> <li>• Manage team budget. Approve all expenses</li> <li>• Manage video budget</li> </ul>	Eric Petersen Debi Mescall
<b>Team Website</b>	<ul style="list-style-type: none"> <li>• Update and manage content of team website</li> </ul>	Noelle Sheehan
<b>Spirit wear</b>	<ul style="list-style-type: none"> <li>• Coordinate spirit wear items for parents</li> </ul>	Paula O'Keefe
<b>New Family Treats</b>	<ul style="list-style-type: none"> <li>• Bake treats welcoming new families / coaches to program</li> </ul>	Caroline ap Rees
<b>Photography</b>	<ul style="list-style-type: none"> <li>• Take pictures at games and social activities</li> </ul>	Barb Devane
<b>Fundraising and Philanthropy</b>	<ul style="list-style-type: none"> <li>• Work with Coach Melissa to coordinate varsity participation in fundraising activities</li> </ul>	Tressa Hill Eric Petersen
<b>Pasta Feed Coordinator</b>	<ul style="list-style-type: none"> <li>• Work with coaches to determine dates/locations</li> <li>• Coordinate volunteers to setup, cleanup and provide food</li> </ul>	Melissa Tuell
<b>Social Coordinator/Hosts</b>	<ul style="list-style-type: none"> <li>• Work with coaches to find date and host/organize a social function for parents and/or athletes</li> </ul>	Mae Bustonera Dahl Family
<b>Banquet Lead/Committee</b>	<ul style="list-style-type: none"> <li>• Work with coaches to plan end of season banquet</li> <li>• Involve volunteers from JV team</li> </ul>	Caroline ap Rees (lead) Mae Bustonera (lead) Stephenie Petersen Tressa Hill
<b>Senior Night</b>	<ul style="list-style-type: none"> <li>• Coordinate home game festivities honoring seniors. <b><i>Underclassmen parents only</i></b></li> </ul>	Jenn Neumer Suzanne Mark
<b>Uniforms</b>	<ul style="list-style-type: none"> <li>• Maintain uniform inventory and collect uniforms at end of season <b><i>Underclassmen parent only</i></b></li> </ul>	Tressa Hill
<b>Crab Feed Basket Coordinator</b>	<ul style="list-style-type: none"> <li>• Coordinate MV Women's Lacrosse basket donation – event is <b>March 23, 2019</b></li> </ul>	Julie Salles

Monte Vista Women's LAX Parent Volunteer Jobs – **VARSIY – GAME DAY** (2 JOBS per Athlete, 3 JOBS if 2 Athletes)  
 Volunteers for Game Day jobs need to be willing to commit to participating for all home games

Job	Description	
<b>Timer/Scorekeeper</b>	<ul style="list-style-type: none"> <li>• Arrive 15 min early to each home game</li> <li>• Manage the official time and score from the MV press box for all home games</li> </ul>	John Bain Ken King
<b>Announcer</b>	<ul style="list-style-type: none"> <li>• Announce the game from the press box</li> <li>• Need to be able to get to all home games 30 minutes before games to collect starting lineups</li> </ul>	Eric Petersen (alt) John Dutra (alt) Andre Jolie (alt)
<b>Travel Snacks</b>	<ul style="list-style-type: none"> <li>• Provide snacks and drinks for athletes for team travel events-- Davis, Novato, Oak Ridge, Granite Bay</li> </ul>	Sally Zifodya Veronica Brown
<b>Carpool Coordinator</b>	<ul style="list-style-type: none"> <li>• Schedules parents to drive athletes to all away games</li> <li>• Ensures that drivers have all received proper clearance</li> </ul>	Debi Mescall
<b>Carpool Drivers</b>	<ul style="list-style-type: none"> <li>• Drives kids to away games.</li> </ul>	<b>All Parents</b>
<b>Score Table/Statistics</b> (training provided)	<ul style="list-style-type: none"> <li>• 2 people per game for all away games, 2-3 for all home games</li> <li>• Maintain official stats for games</li> <li>• <b><i>All stat team members need to familiarize themselves with US Lacrosse Statistics Guide to ensure consistency among stats</i></b></li> </ul>	Hywel ap Rees John Novak Ludi Salles Ken King Tyrone Fuell Chris Mark Kim Rivielle (alt)
<b>Video</b>	<ul style="list-style-type: none"> <li>• Video tape some games.</li> <li>• Coordinate with hired videographer to tape some games.</li> </ul>	
<b>Hudl Coordinator</b>	<ul style="list-style-type: none"> <li>• Upload video and administrate the account, grant access, etc.</li> </ul>	
<b>MaxPreps Coordinator</b>	<ul style="list-style-type: none"> <li>• Input score and athlete stats into MaxPreps website after each game</li> </ul>	Paula O'Keefe

**Monte Vista Women's LAX Parent Volunteer Jobs – JV - SEASON (1 JOB PER ATHLETE - 22 jobs/22 athletes)**

<b>Job</b>	<b>Description</b>	
<b>Team Parent</b>	<ul style="list-style-type: none"> <li>• Coordinate parent volunteers</li> <li>• Assist coaches as needed</li> </ul>	Maria Romo
<b>Carpool Coordinator</b>	<ul style="list-style-type: none"> <li>• Schedules parents to drive athletes to all away games</li> <li>• Ensures that drivers have all received proper clearance</li> </ul>	Tracey Medcalfe
<b>Fundraising and Philanthropy</b>	<ul style="list-style-type: none"> <li>• Work with Coach Melissa and Coach Allie to coordinate JV participation in fundraising activities. Crab feed basket donations</li> </ul>	John & Laura Dutra
<b>Uniforms</b>	<ul style="list-style-type: none"> <li>• Collect, organize and catalog JV uniforms at the end of the season</li> </ul>	Behdjet
<b>Photographer</b>	<ul style="list-style-type: none"> <li>• Take game and social photos</li> </ul>	
<b>Pasta Feed Coordinator/Hosts</b>	<ul style="list-style-type: none"> <li>• Work with coaches to determine dates/locations</li> <li>• Coordinate volunteers to provide food, setup/cleanup</li> </ul>	Jenn Van Puffelen- lead Stephanie Siedlieski
<b>Social Coordinator/Hosts</b>	<ul style="list-style-type: none"> <li>• Work with coaches to find date and host/organize a social function for parents and/or athletes</li> </ul>	Haley
<b>Banquet Committee</b>	<ul style="list-style-type: none"> <li>• Part of the banquet committee (2)</li> </ul>	John/Laura Dutra Ramie Hinckley Emily McEvilly

**JV - GAME DAY JOBS**

<b>Timer/Scorekeeper</b>	<ul style="list-style-type: none"> <li>• Needs to arrive early to games and open booth</li> <li>• Manage the official time and score from the MV press box for all home games</li> </ul>	Tom Damaschino
<b>Travel Snack</b>	<ul style="list-style-type: none"> <li>• Provide snacks and drinks for athletes for team travel events-- Davis, Novato, Oak Ridge, Granite Bay</li> </ul>	Amy Sidhom
<b>Carpool Drivers</b>	<ul style="list-style-type: none"> <li>• Drives kids to away games.</li> <li>• JV Parent (TBD) will coordinates the parent driver schedule</li> </ul>	All parents
<b>Score Table/Statistics</b> (training provided)	<ul style="list-style-type: none"> <li>• 2 people per game for all away games, 2-3 for all home games</li> <li>• Maintain official stats for games</li> </ul>	Jenn Van Puffelen Christine Musante

	<ul style="list-style-type: none"><li>• <i>All stat team members need to familiarize themselves with US Lacrosse Statistics Guide to ensure consistency among stats</i></li></ul>	
<b>MaxPreps Coordinator</b>	<ul style="list-style-type: none"><li>• Input score and athlete stats into MaxPreps website after each game</li></ul>	Maria Romo